## This information is also available in large print, Braille and audio format by calling 0844 811 6666

## ≫ Fully protected

### All the support you need to meet the PCI Data Security Standard.

# Barclaycard Data Security Manager

## Are your customers' details protected?

Every time your customers pay you by card, they are trusting you with their personal and financial information. And now it's more important than ever that you keep your customers' data safe.

The Payment Card Industry Data Security Standard (PCI DSS) was set up to make sure that all payment card data is processed and stored securely. All card providers, and all merchants who accept cards as payment, are required to comply with the standard.

### What is Barclaycard Data Security Manager?

Barclaycard Data Security Manager is a service that has been introduced to provide you with all the tools you will need to achieve, record and maintain your compliance with the PCI DSS.

You will be sent log in details to access the Data Security Portal* (your online self assessment account) and you must follow the onscreen steps to confirm that you are processing payments securely in accordance with the PCI DSS.
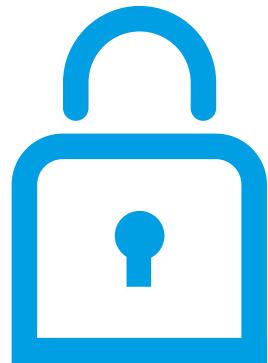
### What exactly is the PCI DSS?

At the end of 2004, Visa and MasterCard got together to improve card security at an industry level – creating the Payment Card Industry Data Security Standard (PCI DSS). The PCI DSS has now become the global standard, also endorsed by Amex, Diners, JCB and Discover.

But the PCI DSS is not a 'standard for standard's sake'. It's a collection of good practices that any business would do well to have in place. And you may find that you're already a long way towards fulfilling the requirements of the standard.

In essence, the PCI DSS is about preventing the card payment information held by you, or your third parties, from being used fraudulently – and avoiding the financial loss and damage to your reputation that can result.

If you'd like to access all the details of the standard, please visit the PCI Security Standards Council site at **www.pcisecuritystandards.org**

### Does the PCI DSS apply to me?

The PCI Data Security Standard applies to any business that stores, processes or transmits cardholder data. It applies equally to manual processing and storage of cardholder information, as well as electronic methods of storage and processing.

You may, for instance, be storing cardholder information (e.g. card receipts from terminals) in a way the standard does not allow.

### What do I have to do to become PCI DSS compliant?

Merchants will need to complete a Self Assessment Questionnaire. In addition, depending on how you process payments, you may have to complete (and pass) quarterly Network Scans, which have to be validated by an Approved Scanning Vendor (ASV).

Barclaycard Data Security Manager is designed to provide you with all the tools necessary to reach and maintain your PCI DSS compliance.

Please log in to the Data Security Portal* at **barclaycarddatasecuritymanager.co.uk** for your next steps.

### How much will it cost me?

A small fee applies for this service – please refer to the letter we sent you for the amount.

### What does the cost cover?

Expert PCI DSS help and support via our dedicated Data Security Helpdesk and an easy-to-follow online Self Assessment tool.

### Do I have to join Barclaycard Data Security Manager?

Yes. Your merchant agreement states that you must comply with the PCI DSS. We have set up Barclaycard Data Security Manager to make this process quick and easy for you. Please note, if you use an alternative Qualified Security Assessor (QSA), you will still need to login to the portal* to upload your QSA certified documentation to confirm your compliance. If you are currently enrolled with Security Metrics you are not required to upload your compliance documents.

### Who can I contact for further help?

You can call our Data Security Helpdesk on **0844 811 0089** who'll be happy to help. Lines are open Monday – Friday from 8am to 8pm, and from 9am to 12 noon on Saturdays.